



### **SAFETY FIRST:**

If you are collecting the equipment for someone else please make sure this sheet is given to the equipment user to read. In accordance with Health and Safety in Employment Act requirements, this sheet should be given to the site supervisor if the equipment is being hired for use at a commercial worksite so that the information is available to all users.

### **Ensure you hold the correct licences to operate this machine**

#### **Required Safety Equipment**



#### **Pre Start Checks and Safety**

- ! Check the machine is the correct size for the job and never over load
- ! Check machine for damage, leaks and loose items and grease points
- ! Check fuel plus oil & water levels
- ! Check serviceability and condition of lift equipment
- ! Check the work area for underground services and overhead obstructions
- ! Do not allow inexperienced people to operate the unit
- ! Do not leave machine running while unattended
- ! Always place attachments on the ground when machine is unattended
- ! Do not allow rides
- ! Keep people away from work areas
- ! Stay seated at all times
- ! Never turn a load at height
- ! Do not attempt to straighten a stack of pallets by pushing against it with the forks or rear of the fork
- ! Carry only loads that are supported by the carriage or the back rest extension
- ! Caution with exhaust emissions in confined spaces
- ! Caution with slippery and undulated surfaces
- ! Caution with cornering and on undulated surfaces

#### **When Operating**

Familiarise yourself with all the controls and check lights, horns, reversing beeper, gauges and instruments etc

Always travel with forks slightly raised tilted back

Some models have a forward and reverse only with no clutch, others operate like a manual car with a full gear box and clutch

Release the park brake before moving

Always use pedal brake to slow down and stop before selecting the opposite drive travel direction

Always carry loads as near to the ground as practicable

In the event of brake failure lower the load to the ground

When travelling on an incline and carrying a load the load must always be on the uphill side of the forklift

When travelling on an incline without a load the forks must always face downhill

#### **Starting procedure**

Check that the transmission is in neutral and the park brake is applied

On LPG powered machines open the valve on the LPG tank

On diesel powered machines use the pre heating device

On petrol machines use the choke as required

Turn the start key to start position and apply a little throttle at the same time until engine starts

#### **Stopping and After Use**

Park machine in a safe position, lower the fork to the ground and apply park brake, turn key off and remove, turn PLG valve off on LPG models